



# HR ESSENTIALS COURSE®



This class is designed to prepare participants for success in a wide variety of general human resource assignments. This class is also an excellent introduction for supervisors and managers concerning general human resource practices. The class provides 15 hours of supported instruction using standard SHRM HR Essentials curriculum supported by one-to-one student/instructor consultations. The class is limited to the first 30 to apply. **This class is pre-approved by SHRM for 12.0 units of General Management recertification credits.**

**\$50 late registration fee applies after April 11<sup>th</sup>.**

**Location:** Lane Community College – Building 4/Room 203

**Dates:** Weekly classes will be on Tuesday, April 25<sup>th</sup> – May 23<sup>rd</sup>

**Time:** Tuesdays from 5:00-8:00 pm

**Cost:** \$ 495 which includes:

- 2017 SHRM HR Essentials course materials
- Access to SHRM HR Essentials web content
- 5 weeks (15 hours) of classroom instruction
- **12.0 units of General Management recertification credit**

**Instructor:** Dennis Carr, M.S.I.R./SPHR, Chief Human Resource Officer, Lane Community College, [carrd@lanecc.edu](mailto:carrd@lanecc.edu), 541-463-5585

For more information or to reserve your seat, please call Lane’s SBDC at 541-463-6200.

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\*NAME \_\_\_\_\_  
Last First MI

\*MAILING ADDRESS \_\_\_\_\_  
Street City State Zip

PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_ \*DATE OF BIRTH \_\_\_\_\_  
MM/DD/YY

LCC L# (IF KNOWN) \_\_\_\_\_ COMPANY \_\_\_\_\_ DATE \_\_\_\_\_

\* Required Field

By completing this form, attendance at this event will be transcribed by Lane Community College.

**To request assistance or accommodations, contact the Center for Accessible Resources at 541.463.5150 or [accessibleresources@lanecc.edu](mailto:accessibleresources@lanecc.edu).**

